

20th Annual General Meeting of the Club Managers' Association (Singapore) held on Friday 1st April 2-16 at 1900hrs.

Venue:

Ballroom III, The Japanese Association (Singapore)
120 Adam Road, Singapore 289899

Ordinary Members Present:

Peter Goh	James WK Tan	Jeffrey Leong
Mark James	Dinesh Singh	Roy Higgs
Ray Parry	Michael Lie	James Wee
Satsuki Ikegami	Ronald Teo	Matthew Murray
Joan Ho		

Quorum:

At 7pm, a total of 12 Ordinary Members were present. Under the Association's Constitution, 25% of the total number of voting members or 30 voting members (whichever is lower), shall constitute a quorum at a General Meeting. As the Association has 46 Ordinary Members, there was a quorum and the meeting was convened.

Report by the President

Peter Goh thanked all the members for taking time out to attend the AGM, and also thanked Ms Satsuki Ikegami of The Japanese Association for their support in providing the venue for the AGM.

President reported that the main focus of the current committee, which was formed in April 2015, was to set up the CCOC (CMAS Conference Organising Committee). As with the association's tradition, the Vice President heads the CCOC, and this year's committee is chaired by Mark James. The CCOC is made up of the Executive Committee members and additional members invited from its membership base to assist with the activities.

The CCOC started its meetings from as early as in June 2015, and many meetings were held since. This year, the association will partner AGIF to bring the first CMAA Business Management Institute (BMI) series in Asia outside of China, and it will commence the week preceeding the Asian Club Managers' Conference on 10th to 12th April. We will continue to collaborate with Singapore Exhibition Services and Food&HotelAsia for the event.

The Asian Club Managers' Conference is the association's major event, held once every two years, alternating with the HK CMA Conference. This year's conference is the association's eleventh conference. Themed "Future Proof Your Club! Explore Challenges and Innovative Solutions", the CCOC focuses on topics that will provide alternative revenue, and how to keep ahead of the challenges in the club industry. The conference will kick-off in 2 weeks' time, and President encouraged all members to register themselves and their colleagues, to participate in this year's exciting and education-led experience.

The conference program will include a clubs tour to the Singapore Island Country Club (Island), SAFRA Yishun, Seletar Country Club and NUSS (Suntec) and the pre-conference cocktails on Sunday 10th April at The Grand Pavilion, Esplanade. Conference proper will be

held over 1.5 days on 11th and 12th April, and after lunch, delegates can opt for one of two education facility tours offered. The options are a visit to Singapore Sports Hub, and a visit to Sentosa Golf Club to witness the construction and work-in-progress of the Tanjong Course, getting an insight to the maintenance aspects and followed by a golf game. Delegates are also entitled to visit Food&HotelAsia as a pre-registered visitor.

Peter Goh thanked all members of the Executive Committee, CCOC members, Jennifer who heads the CMAS Secretariat and Chloe Cai, our conference manager from Singapore Exhibition Services for their tireless dedication and commitment in all aspects for the conference. They have spent many hours at the meetings which often ended late into the night. President also thanked Ms Ikegami for her contribution to the CCOC by providing the venue for many of its meetings. President also expressed his gratitude to its many members in extending their club facilities and hospitality to the association and its events, by hosting the club tours, which is always a highlight for the delegates, and providing venues for its members' events.

The CCOC includes:

Mark James (Chairman)

Bradley Leahey and Matthew Murray (Joint-Leads for Sponsorship Committee)

James WK Tan (Hospitality & F&B Arrangements)

Jeffrey Leong (who is also providing Grand Pavilion as venue for the cocktails)

Roy Higgs and Dinesh Singh (also host for NUS - Suntec as part of the club tour venue)

James Wee, Ronald Teo, and Joan Ho (editorial and liaison for student ambassadors)

Jen Ong (CMAS Secretariat) and Chloe Cai (Conference Manager/SES)

The association also organized a few Members' Nights in the past year, which included an industry compensation and benefits survey, workshop on putting the shine back into service, the Law Society's arbitration scheme and Zapp Feedback, a real-time application which connects members and guests to the clubs, amongst others.

President welcomes CMAS members to provide suggestions on topics they would like to be included, and also to refer speakers to the committee and secretariat. Peter thanked all members for their support, and look forward to seeing them in future members' events and workshops.

Report by the Treasurer

Adrian Quek and Michael Lie audited the accounts for the year. In the absence of Hon Treasurer Bradley, Hon Auditor Michael read out the accounts.

Michael observed that the accounts are in good order and have been fairly stable. The association had an operation deficit of SGD17,344.54 with revenue clocked in at SGD10,665 and expenses totalled SGD28,009.54. The association has a balance of cash-in-bank of SGD75,254.92 as of financial year ended 30th November 2015.

He cited that the historical trend for the association is a surplus recorded for the year whenever we hold a conference. Dinesh Singh noted that there was a surplus of SGD52,000 in year 2008, which was very much higher than the other years when we had surpluses. President explained that that was the year we held our conference at One Degree 15 Marina, who contributed SGD50,000 sponsorship to the event.

After the balance sheet and income and expenditure statement were reviewed, the accounts were proposed to be adopted by James Wee and seconded by Mark James.

To Transact Any Other Business of Which Seven (7) Days' Notice Has Been Given to the Hon Secretary

No matters were given in notice in writing to the Hon Secretary.

As there were no other matters to be discussed, the Annual General Meeting ended at 7.30pm.

Recorded by: Hon Secretary James W K Tan

Vetted & Confirmed by: President/Chairman of Meeting Peter Goh